



INTERNATIONAL UNIVERSITY OF SARAJEVO  
INTERNACIONALNI UNIVERZITET U SARAJEVU

## Master Thesis and Mentor Proposal Form

This form is used by second cycle students for proposing the title of the final paper (master thesis). To change already approved Title/Mentor/Co-mentor, please use form F63.

Please fill in the form completely and submit the Printed Copy **together with a brief description of the thesis topic with an outline of the research goals, methods to be used and expected outcomes** (maximum 1000 words) to the Faculty Secretary's Office.

### Part I. Student & Thesis Information

Student Name and Surname	Student Number	Faculty / Program

Starting Time of the Thesis			
Academic Year	20 <input type="text"/> / 20 <input type="text"/>	Semester	<input type="checkbox"/> Fall <input type="checkbox"/> Spring
Proposed thesis title			

Description of the thesis topic with an outline of the research goals, methods to be used, and expected outcomes attached?	YES <input type="checkbox"/>
	NO <input type="checkbox"/>

### Part II. Student's Declaration

I am aware of the 'Principles of Research Ethics' as should be obeyed and I declare that the thesis which I submit will be the result of my own independent work and that in all cases, material from the work of others will be fully cited and referenced as required by the academic rules and ethical conduct.

	Name and surname	Signature	Date
Student			

### Part III. Name of Proposed Mentor (and Co-Mentor if Applicable) with the Consent for the Mentorship

	Name, surname and title	Signature	Date
Mentor			
Co-mentor			

### Part IV. (For Official Use Only)

#### Approval of the Faculty Council

Mentor/co-mentor (if different from proposed)	
Title of Thesis (if different from proposed)	

Date of the Faculty Council Session	
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**EXCERPT FROM THE STUDY RULES FOR THE SECOND STUDY CYCLE****Master thesis****Article 19**

- 1) In the Second Study Cycle track with the graduation thesis, student chooses a thesis mentor from the body of the full time IUS teachers (assistant professors, associate professors and full professors) with PhD, for scientific areas, or full time IUS teachers with at least MA, for artistic areas, by the end of the first semester at IUS. Student fills the mentor form, with the proposed name of the mentor and master thesis topic, and with a consent of the mentor submits the form to the Program Coordinator.
- 2) Program Coordinator brings the master thesis mentor and topic proposal to the Faculty Council for approval.

**Master thesis defense****Article 20**

- 1) Upon the completion of the requirements specified in this regulation and in the program curriculum, with the approval of the thesis mentor, student submits appeal to the Program Coordinator for the appointment of the examining committee. Program Coordinator proposes members of the examining committee to the Faculty Council for approval. Committee consists of three members all of whom are appointed to the rank of assistant professor or higher academic rank where thesis mentor is the chairman of the Committee. Faculty Council can appoint academic staff from other universities if it is necessary for examining specific master thesis.
- 2) Examining committee decides about the time for defense. Thesis defense is open to all students, academic staff and guests. The time for student's defense is 40 minutes at most. After answering all questions from the examining committee, audience may ask questions to the candidate. After defense, Examining Committee holds a session and reaches one of the following four decisions:
  - a. **Successful;**
  - b. **Successful with minor corrections;**
  - c. **Successful with major corrections;** or
  - d. **Unsuccessful.**
- 3) Committee reaches decision by simple majority.
- 4) In the case of an unsuccessful defense, student is asked to prepare another thesis.
- 5) If student has to prepare another thesis student may change her/his mentor.

**Graduation****Article 21**

- 1) Relevant Program Coordinator receives the evaluation reports of examining committees.
- 2) Copies of these reports, and a copy of finalized thesis are kept in the Student Affairs Office. Also, a copy of thesis is kept in the IUS library.

Upon Deans approval (by signing the clearance form), Student Affairs office prepares the Master diploma.